
CORRESPONDENCE REPORT

Background

1. Following most Committee meetings, the Chair writes a letter to the relevant Cabinet Member or officer, summing up the Committee's comments and recommendations regarding the issues considered.
2. At the Committee meeting on 13 December 2021, Members received a report detailing the correspondence sent and received up to that meeting. Correspondence was sent following that meeting, and the current position is set out below:
 - i. **Response Awaited** – from Councillor Wild to the joint Scrutiny Chairs' letter following pre-decision scrutiny of '*Replacement Local Development Plan: Proposed Vision, Issues, Objectives and Integrated Sustainability Appraisal*' in September 2021.
 - ii. **Response Received** – from Councillor Thomas to the Chair's letter following policy development scrutiny of the '*City Recovery & Renewal Strategy Engagement Update*' in November 2021.
 - iii. **Response Not Required** – from Councillor Thomas to the Chair's letter following policy development scrutiny of the '*Western Gateway*' in December 2021.
 - iv. **Response Received** – from Councillor Merry & Councillor Weaver to the Chair's letter following pre-decision scrutiny of the '*Adult Community Learning Review and Into Work funding*' report to Cabinet in December 2021.

- v. **Response Received** - from Councillor Bradbury to the Chair's letter following performance monitoring scrutiny of the *GLL contract* and *response to Audit Wales 'Review of Leisure'* in December 2021.
- 3. Copies of the public Chair's letters and responses received can be found on the Council's website page for the relevant Committee meeting, with a hyperlink provided at the top of the page, entitled '*correspondence following the committee meeting*'. Copies of confidential letters have been shared with Committee Members, on a confidential basis.

Way Forward

- 4. During their meeting, Members will have the opportunity to reflect on the correspondence update.

Legal Implications

- 5. The Scrutiny Committee is empowered to enquire, consider, review, and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters, there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any legal implications arising from those recommendations. All decisions taken by or on behalf of the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

Financial Implications

6. The Scrutiny Committee is empowered to enquire, consider, review, and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters, there are no direct financial implications at this stage. However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations.

RECOMMENDATION

The Committee is recommended to reflect on the update on committee correspondence.

Davina Fiore

Director - Governance and Legal Services

13 January 2022